

**PAEC Risk Management
Advisory Committee Meeting
May 19, 2009
Liberty County Civic Center, Bristol, Florida
10:00 A.M., Eastern**

A G E N D A

I. OPENING PROCEDURES

- A. Introductions
- B. Adoption of Agenda*
- C. Approval of Minutes*
 - 1. February 12, 2009

II. RISK MANAGEMENT REPORTS

- A. Financial Status*
- B. Claims Status*

III. OLD BUSINESS

- A. Monthly Claims Reports
- B. Reporting Events to PAEC

IV. NEW BUSINESS

- A. Renewal – Marsh*
- B. Loss Control & Safety
 - 1. Project Graduation
 - 2. FHSAA Certificate Procedures
 - 3. General Release for Athletic Participation
 - 4. Hurricane Preparedness
 - 5. Drug Free Policy
 - 6. Paddling of Children
 - 7. Fire Codes
 - 8. Facilities Use Claims Reporting
 - 9. Bus Alarms Paid out of Surplus*
- C. Readiness & Emergency Management Grant
- D. Blackboard Mass Communication System
- E. Johns Eastern 2009-10 Contract*
- F. Insurance Industry Consultants 2009-10 Contract*
- G. AG&B Safety Inspectors 2009-10 Contract*
- H. Marsh USA, Inc. 2009-10 Contract*
- I. TSA 2009-10 Contract*
- J. Attorney Contracts for 2009-10*
- K. Purchases from RM/PC Surplus up to \$100,000*
 - 1. Back belts / Ladders
 - 2. Non-skid mats for food service employees / Shoes for food service employees
 - 3. Safety trainings for districts
 - 4. Other Risk Management purchases deemed necessary for safety
- I. Up to \$5,000 per district for safety equipment out of RM/PC surplus *
- J. Risk Management Advisory Committee meeting Schedule*
- K. Resolution for Participation (Property Casualty)*
- L. PAEC Leadership Conference – June 17, 2009
- M. FERMA Conference – June 16-19, 2009
- N. Consulting services for 2009-10 provided by Joy Frank; Messer Caparello & Self; Coppins, Monroe, Adkins, Dincman & Spellman, TSA and AG&B Safety Inspectors to be paid from interest earnings*
- O. Budgets*

V. DISTRICT CONCERNS/OPPORTUNITIES

VI. ADJOURN

*Requires Motion