

FACILITIES CHILD CARE DEVELOPMENT CENTER EVALUATION GUIDE

A. REQUIREMENTS:

1. Staff Members:
 - a. Do new employees receive orientation on safety, fire prevention and emergency procedures?
 - b. Are staff members trained in first aid, CPR and Heimlich Maneuver?
2. Is safety training provided for children?
3. Is the building equipped with a sprinkler system?
4. Have standard operating procedures been developed for safety, health, fire prevention and fire evacuation requirements?
5. Are the required fire prevention inspections and drills documented? Date Inspected: _____
6. Has the local medical department specified contents of first aid kit for emergency cleansing and protection of wounds, to include an antiseptic, bandages, dressing and tweezers?
7. Is smoking prohibited inside the center and on playgrounds?
8. Are smoke detectors installed in all areas of building?
9. Are high chairs prohibited for children over 12 months?
10. Does the facility have windows and is it limited to the first floor level?
11. Are fan blades located less than 7 feet above the floor or working level guarded with openings no larger than 1/2 inch?
12. Are extension cords prohibited?
13. Are ground fault circuit interrupters (GFCIs) installed for each circuit servicing bathrooms, kitchens, laundry facilities and exterior receptacles and sink areas?
14. Are electrical outlets accessible to children protected with protective caps/covers?

15. **FOR NEW CONSTRUCTION AND RENOVATION PROJECTS:**

- a. Are outlets at a minimum height of 54 inches above the floor and out of the reach of children?
 - b. In child accessible areas, are receptacles a child safety type such as one that requires twisting the inner portion of the device to activate current and at the same time prevents a child from inserting any foreign object?
16. Are cleaning and other chemicals stored in locked cabinets outside children's' rooms, kitchen and bathroom?
17. Can children open locked closet doors from the inside?
18. If there is a change of elevation of two or more risers, are appropriate child and staff stair railings and handrails installed?
19. Are cots placed 3 feet apart?
20. Are cribs spaced at 36 inch intervals laterally or end to end if ends are of solid construction?
21. Are ramps provided with sufficient width to roll cribs from their rooms directly to the outside in the event of fire?

22. **ELECTRICAL:**

- a. Are unused openings in boxes, conduit bodies, raceways, cabinets, auxiliary gutters, equipment cases, cutout boxes, housings and fittings properly closed?

Ref: NFPA Std. 70, 110-12, 370-18, 373-4

- b. Does each outlet box have a cover, faceplate, or fixture canopy and are they undamaged?

Ref: NFPA Std. 70, 370-25

- c. Are circuit breakers legibly marked to indicate their purpose?

Ref: NFPA Std. 70, 110-22

- d. Are live electrical parts guarded against accidental contact?

Ref: NFPA Std. 70, 110-17

23. MEANS OF EGRESS:

- a. Are exit doors equipped with pressure activated, panic hardware?

Ref: NFPA LSC 101, 16.2.2.2.2 and 17.2.2.2.2

- b. Are exits adequately marked by exit signs?

Ref: NFPA LSC 101, 16.2.10

- c. Are exit signs adequately illuminated?

Ref: NFPA LSC 101, 16.2.10

- d. Are means of egress illuminated continuously during the time that the building is being occupied?

Ref: NFPA LSC 101, 16.2.10

- e. Is battery-powered emergency lighting installed and operational?

Ref: NFPA LSC 101, 16.2.9

24. CHILD DEVELOPMENT CENTER PLAYGROUND:

- a. Is playground enclosed with a 5 ft fence?

Ref: CSPC recommended

- b. Is playground free of stones, drop-offs, holes, stumps, outcroppings, gullies, animal wastes, etc.?

- c. Are traditional metal swings, slides, seesaws, merry-go-rounds and removed from the playground?

Ref: CSPC recommended

- d. Do bolts, screws and edges have rounded surfaces?

Ref: CSPC recommended

- e. Is equipment properly installed and maintained?

Ref: CSPC recommended

- f. Is playground equipment free of hazardous moving parts, openings or angles which can trap fingers, hands, feet or heads?

Ref: CSPC recommended

- g. Is equipment located away from natural pathways of traffic?

Ref: CSPC recommended

- h. Is storage provided for wheel toys and other equipment?

Ref: CSPC recommended

- i. Is playground equipment placed on 8 to 10 inches of resilient, impact absorbing material or shock absorbent rubber matting?

Ref: CSPC recommended

- j. Are ends of "S" hooks pinched closed?

Ref: CSPC recommended

- k. Is equipment and fencing free of any openings less than 3.5 inches or greater than 9 inches?

Ref: CSPC recommended

- l. Have 6 foot fall zones been established for stationary equipment and slides?

Ref: CPSC HDBK, 11.1 and 11.2

m. Does the fall zone extend to the front and rear of a single axis swing a minimum distance of 2 times the height of the pivot point above the surfacing material? Note: the fall zone to the sides is to be 6 feet.)

Ref: CPSC HDBK, 11.1.3

n. For multi axis swings, does the fall zone extend in any direction from a point directly beneath the pivot point for a minimum distance of 6 feet plus the length of the suspending members? (Note: in addition, the fall zone shall extend a minimum of 6 feet from the perimeter of the supporting structure.)

Ref: CPSC HDBK, 11.1.4

o. Is the playground adequately supervised?

Ref: CPSC HDBK

B. RECOMMENDATIONS AND REMARKS AND PHOTOS: