

_____School
DRIVER SAFETY POLICY

_____School requires that all employees who operate _____school vehicles (*non-school bus*) meet the qualifications as outlined in the policy below:

Employee Drivers Must:

- ✍ Possess or have the ability to acquire a valid and current driver's license for the state in which they operate and meet the class equal to or above the class of vehicle which they are assigned to drive.
- ✍ Be at least 21 years of age.
- ✍ Have a current physical examination (if an assigned driver) and have in their possession a valid up-to-date medical examiner's certificate of qualification. Physical exams must be accomplished every two years.
- ✍ Be fully qualified under part 391, Federal Motor Carrier Safety Regulations, if operating as an assigned truck driver.
- ✍ Maintain a Motor Vehicle Record (MVR), both personal auto (if any) and _____school vehicle, and:
 1. Be rated as "Good or Marginal" by _____School.
 2. Must not be rated as "High Risk" by the _____School.

Notice:

Any driver whose record places him in the "High Risk" category will not be allowed to operate a _____School vehicle.

Classes of Driver Categories:

Good Driver Category - The "Good Driver" category is assigned the driver who has met all _____school driver qualifications, has a clear motor vehicle record (MVR), or is without accumulated moving traffic violations, or any preventable accident for past 12 months. **Note:** A "good" driver category is necessary for employment.

Marginal Driver Category - A "marginal" driver category is assigned the driver who has acquired accumulated moving traffic violations, or has experienced one (1) preventable accident during the calendar year. A driver who has been assigned this category will be automatically suspended from driving _____ school property.

DRIVER'S STATEMENT OF RESPONSIBILITY

Purpose:

To assure the _____ school of safe vehicle operations by qualified and trained "defensive" drivers; to provide a periodic process of Driver Qualifications Review and to initiate disciplinary action when a driver's safety performance falls below _____ school standards.

Procedures:

_____ is responsible for review and analysis of a driver's Motor Vehicle Record (MVR) annually to determine "Good," "Marginal," or "High Risk" driver categories.

_____ will also review any vehicle accident reports incurred by assigned drivers to determine Preventability or Non-Preventability status. Preventable accidents and/or moving traffic violations by drivers in their personal auto or _____ school vehicle will be considered in determining "Good," "Marginal," or "High Risk" categories.

Preventable accident decisions may be appealed by the driver's supervisor/manager through the _____ to the Corporate Management . **Note:** Management decisions are final.

Accumulated moving traffic violations or one (1) Preventable accident within a calendar year will result in a driver's being assigned a "Marginal" driver category and placed on a probationary period for twelve (12) months from the date of offense.

Drivers placed in a "High Risk" category due to continued accumulation of moving traffic violations, or two (2) Preventable accidents within a calendar year, will automatically be suspended from driving _____ school property.

Drivers receiving any moving traffic violations or incurring a Preventable accident during a probationary period will have their _____ school driving privileges revoked.

THESE PROCEDURES HAVE BEEN REVIEWED WITH ME THIS DATE:

Date

Driver's Signature

