

2.6 TRAFFIC SAFETY

Catastrophic Risks

The most likely catastrophes associated with school traffic control is permanent disabling injury or death from a vehicular accident.

Common Hazards

Most frequently reported accidents associated with school traffic safety include:

- ?? Struck by injuries involving vehicles, and students or other pedestrians
- ?? Slips/trips/falls on sidewalks, parking lots, public streets, or loading and unloading passengers from buses

Accident Prevention

To minimize the potential for accidents in school traffic safety, these procedures should be followed:

- ?? All school grounds should be inspected routinely. Recommended inspections should include daily visual inspections and monthly inspections utilizing a checklist to be completed by the Principal and Maintenance staff.
- ?? Documentation of all inspections (completed checklists) should be maintained by the school for a period of three years.
- ?? All Traffic Safety staff should be trained in and review the "Traffic Safety Rules" provided in this chapter. The staff should sign the Rules indicating understanding of them. The signed Rules should be forwarded to the School Personnel Office.
- ?? The applicable "Traffic Safety Rules" should be reviewed with students, as should any additional precautions and rules which may apply. Each instructor should verify that students understand the rules.
- ?? For each new school session, parents should receive a copy of the "Traffic Safety Rules" so they are aware of them and can review them with their children.

TRAFFIC SAFETY RULES

Traffic Safety for the School Community

1. Crossing guard personnel should be at all major intersections.
2. Bus monitors should be utilized for buses carrying pre-school, kindergarten and for special needs students, etc.
3. A designated traffic supervisor should be on hand before and after school for school community safety.
4. Seatbelts should be used by all members of the school community when going to and from school functions in private passenger vehicles.
5. Appropriate/posted speed limits should be followed while on school property at all times.
6. Establish clear traffic patterns for buses and private automobiles to drop off and pick-up students and staff at school entrances. Where possible, designate traffic as one way to and from drop-off locations. Segregate drop-off and pick-up areas for buses from private automobiles. ***Do not permit students to walk between buses.***
7. Clearly mark and maintain school crossings and cross walks.
8. Post school zone speed limit signs as provided by law and maintain/replace as needed.
9. Provide adequate number of trained school crossing guards, monitors, and teachers/aides for bus loading and unloading.
10. Instruct students and staff in the proper procedures and behavior while on school property or on authorized school trips.
11. Strategically locate speed-bumps on school premises.
12. Confirm regular inspections and maintenance of school vehicles (include private passenger vehicles used for school purposes). - per State Regulations
13. Monitor the experience, training and behavior of school vehicle drivers. Confirm current drivers licenses, driver record, CDL and vehicle certificates of insurance. Per State Regulation

14. Park school vehicles in well lit areas.
15. Inspect bus routes for hazards.
16. Confirm driver familiarity with bus routes.
17. Report any and ALL accidents/incidents(falls, fights, collisions, etc.) and maintain for three years.
18. Vehicles used for school purposes should be equipped with seatbelts, fire extinguishers, emergency flares/reflectors, and first aid kits in compliance with FMCSR.
19. Report/discipline any violators of bus ridership rules per school guidelines.
20. A pre-trip inspection should be performed on every vehicle used for school purposes before each trip.
21. Inform parents to pick-up students from designated areas only.
22. ***No student should be released without written authorization from the custodial parent(s) and guardians(s) and confirmed identification of the person picking up the student.***
23. ***No student should be permitted to change bus drop-off locations without written authorization from the custodial parent(s) or guardian(s).***

Signature

Date

TRAFFIC SAFETY INSPECTION (sample)

School _____

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|-----|------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| 1. | Are crossing personnel positioned at all major intersections/? | Yes | No |
| 2. | Are bus monitors utilized for buses carrying pre-school, kindergarten and other grades or for students with special needs? | Yes | No |
| 3. | Are seatbelts used in private passenger vehicles when going to and from school, and for school functions? | Yes | No |
| 4. | Are appropriate/posted speed limits followed by school vehicles while on and off school property? | Yes | No |
| 5. | Are there clear traffic patterns for buses and private automobiles to drop off and pick up students and staff at school entrances? | Yes | No |
| 6. | Are school crossings and crosswalks clearly marked and maintained? | Yes | No |
| 7. | Are school zone speed limit signs as provided by law posted, maintained and replaced as needed? | Yes | No |
| 8. | Are an adequate number of trained school crossing guards, monitors, and teachers/aides for bus loading and unloading provided? | Yes | No |
| 9. | Are students and staff instructed in the proper procedures and behavior while on school property or on authorized school trips? | Yes | No |
| 10. | Are speed-bumps strategically located on school premises? | Yes | No |
| 11. | Are regular inspections and maintenance procedures completed (including private passenger vehicles used for school purposes)? | Yes | No |
| 12. | Are school vehicles parked in well lit areas? | Yes | No |
| 13. | Are road construction projects clearly marked and barricaded? | Yes | No |
| 14. | Are all drivers familiar with their bus routes? | Yes | No |
| 15. | Are vehicles used for school purposes equipped with fire extinguishers, emergency flares/reflectors, and first aid kits? | Yes | No |
| 16. | Is a safety inspection completed on each vehicle used for school purposes before each trip? | Yes | No |

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|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| 17. | Are parents informed to pick up students from designated areas? | Yes | No |
| 18. | Have all students/staff reviewed the "Traffic Safety Rules" and the "Off-Site Safety Rules"? | Yes | No |
| 19. | If No's are checked, follow up is needed. The principal should initiate the appropriate corrective action, such as a work order or change in procedure | | |

Inspector

Date