

PERSONAL PROTECTIVE EQUIPMENT

_____ School requires that personal protective equipment be worn wherever necessary for job related hazards.

The equipment will be provided as appropriate for the particular hazard that the person may be exposed.

All Persons wearing protective equipment will receive training and orientation on its use, maintenance, inspection, cleaning, storage, disposal and replacement.

General Personal Protective Equipment

1. Eye Protection
 - A. Safety Glasses/Side Shields - To be worn where there is danger of flying particles from operations to include grinding, drilling, sawing, sanding, metal cutting, wire clipping, soldering, etc. Any activity where such exposure exist.
 - B. Goggles/Face Shield - To be Worn where additional exposures from welding, chemical handling or other more intense exposures/activities exist that can cause injuries from burns, splash, etc.
2. Hard Hat - Required where any person is exposed to danger of falling objects such as overhead tools, equipment, materials, etc. Key exposure area is from activities involving scaffolds, cranes, hoist.
3. Hearing Protection - Required for all employees exposed to an eight hour time weighted average of 85 decibels or more.
4. Foot Protection - Required during any activities where falling objects are of sufficient weight to cause injury if dropped.
5. Chemical Protective Equipment - Protective equipment is required whenever chemicals are pumped, poured, or processed in any form. All such equipment will be as indicated by the Materials Safety Data Sheets as provided by the Vendor.

The Hazard Communication Program will be followed for all chemical exposures.

6. Respiratory Protection - Use of proper respiratory protection is mandatory where the chemical MSDS, activity or task develops fumes, vapors, dust, gas, or other agents which could cause respiratory harm.
Engineering controls and proper ventilation are to be used in lieu of respirators wherever possible.

PERSONAL PROTECTIVE EQUIPMENT AND PERSONAL HYGIENE

Protective equipment such as safety glasses, gloves, aprons, face shields and hearing protectors are provided by _____School. If you require any protective equipment, ask your **Supervisor** and it will be provided to you.

1. This equipment shall be used whenever it is necessary by reason of hazards of processes or environment.
2. Personal protective equipment must be carefully checked each time before wearing to assure its integrity to provide protection which it is designed.
3. Protective equipment must be worn where required. Your supervisor will advise you as to what equipment is necessary for a particular job.
4. Always wear protective clothing when working with chemicals. Clothing which has become contaminated must be removed immediately.
5. Avoid handling chemicals or immersing your hands in chemical solutions without wearing proper gloves.
6. A welder's helmet or goggles with the correct tint to protect the eyes from ultraviolet or infrared radiation shall be worn when welding.
7. If you are cut or if you receive a puncture wound, personal hygiene becomes extremely important. Always keep cuts and puncture wounds clean to avoid unnecessary infections. Report any such minor injuries to your supervisor.
8. If skin contact with chemicals occurs, immediately rinse the exposed area with running water or provide first aid as directed by the MSDS. The important factor is always to remove chemical material as quickly as possible.
9. Employees must not clean their hands by washing in oils or solvents. Soap and water is the best and safest to use.
10. Wash hands after using any chemicals or solvents and before smoking, eating or contacting sensitive body areas such as eyes to prevent contamination.
11. Sun glasses and regular prescription glasses do not afford the same protection as safety glasses; therefore, employees will be required to wear safety glasses in all areas which require their use.
12. Contact lenses increase the danger of eye damage when used in areas of potential eye injury. Contact lenses shall not be worn in any area where chemicals are used.

13. Wear appropriate clothing for the work that you do. No open toed shoes in the production floor, no loose clothing around machinery, safety shoes in areas of falling hazards.
14. Appropriate footwear shall be worn.