

Completion Requirements

Successful completion of 180 inservice points/hours consistent with the program requirements (successful demonstration of all program competencies) as indicated by district inservice records shall constitute program completion. The district Professional Development Director will submit documentation to the district Office of Certification, which verifies the participant's completion of the requirements necessary to add the Athletic Coaching/Sports Medicine Endorsement to his/her certificate.

When working through PAEC to complete these courses, all required work will be submitted in your on-line portfolio. Belva Free, consultant at PAEC, will have the material verified and will forward notification of completion to the participant's home district office in order for the certification process to continue.

The format for submitting assignments is by on-line submission following each assignment. The portfolio submission may be viewed at any time. It may be revised at any time **until** it is graded, at which time it can no longer be amended. You are required to submit all of these assignments for final grading.