

## Project Performance Accountability Instructions and Forms

### Performance Item

**Deliverable – A tangible resource developed or revised by a project for targeted recipients that provides valuable analysis, information, or instruction to support effective practices, programs, and services.**

#### Type of Deliverable and Brief Description

Applicants will select a deliverable type (listed below) and provide the name and a brief description that includes the content to be covered. Applicants will also identify the topic area(s), intended audience, and the anticipated due date. Below are examples of each type of deliverable:

- **Analytical** (this may include data analysis, database, evaluation instrument, needs assessment, survey, etc.)
- **Informational** (this may include announcement, book, brochure, calendar, display, exhibit, flyer, handout, audio/visual media (podcast, video, etc.), newsletter, paper, poster, presentation, report, website, etc.)
- **Instructional** (this may include course content development, curriculum/instructional materials, manual, training materials, etc.)

#### Topic Areas

#### Intended Audience

#### Due Date

Applicants will select one or more of the following topic areas that are relevant to the deliverable.

- Accessible Instructional Materials
- Assessment
- Assistive Technology
- Behavior/Classroom Management
- Child Development
- Child Find
- Curriculum
- Diversity/Disability Awareness
- ESE Policy/Procedures
- Instructional Technology
- Instructional /Teaching Strategies
- Parent/Family Support
- Personnel Preparation
- Secondary Transition
- Student Support Services
- Transition from Part C to Part B
- Transition IEP

Applicants will identify the intended audience for the deliverables.

Applicants will provide the anticipated completion date for each deliverable.

**Performance Item**

**Deliverable – A tangible resource developed or revised by a project for targeted recipients that provides valuable analysis, information, or instruction to support effective practices, programs, and services.**

**Type of Deliverable and Brief Description**  
List the **type of deliverable** and provide the **name** and a **brief description** that includes the content to be covered. Also, identify the topic area(s), intended audience, and the anticipated due date in the spaces provided below.

<b>Topic Areas</b>	<b>Intended Audience</b>	<b>Due Date</b>

**Type of Deliverable and Brief Description**  
List the type of deliverable and provide the name and a brief description that includes the content to be covered. Also, identify the topic area(s), intended audience, and the anticipated due date in the spaces provided below.

<b>Topic Areas</b>	<b>Intended Audience</b>	<b>Due Date</b>

**Type of Deliverable and Brief Description**  
List the type of deliverable and provide the name and a brief description that includes the content to be covered. Also, identify the topic area(s), intended audience, and the anticipated due date in the spaces provided below.

<b>Topic Areas</b>	<b>Intended Audience</b>	<b>Due Date</b>

**Performance Item**

**Training – An activity implemented by a project (via single or multiple delivery strategies) to provide awareness, knowledge, or skills that meet the common needs of single or multiple recipients and supports effective practices, programs, and services.**

**Type of Training and Brief Description**

Applicants will select a **type of training** (listed below) and provide the **name** and a **brief description** that includes the content to be covered. Applicants will also identify the topic area(s), method(s) of delivery, intended audience, and, if applicable, the estimated number of implementations.

- **Facilitation of a Training Event**
- **Presentation at a Training Event**
- **Provision of Training** (this includes the following former performance items – Conducting a Workshop/Training, Coursework at Institutions of Higher Education, and Coaching/Mentoring)

<b>Topic Areas</b>	<b>Method of Delivery</b>	<b>Intended Audience</b>	<b>Estimated Number of Implementations</b>
<p>Applicants will select one or more of the following topic areas that are relevant to the type of training.</p> <ul style="list-style-type: none"> <li>• Accessible Instructional Materials</li> <li>• Assessment</li> <li>• Assistive Technology</li> <li>• Behavior/Classroom Management</li> <li>• Child Development</li> <li>• Child Find</li> <li>• Curriculum</li> <li>• Diversity/Disability Awareness</li> <li>• ESE Policy/Procedures</li> <li>• Instructional Technology</li> <li>• Instructional /Teaching Strategies</li> <li>• Parent/Family Support</li> <li>• Personnel Preparation</li> <li>• Secondary Transition</li> <li>• Student Support Services</li> <li>• Transition from Part C to Part B</li> <li>• Transition IEP</li> </ul>	<p>Applicants will select one or more methods of delivery that are relevant to the type of training.</p> <ul style="list-style-type: none"> <li>• Communities of Practice</li> <li>• Face-to-Face</li> <li>• Online Instruction</li> <li>• Teleconference</li> <li>• Video Conference</li> </ul>	<p>Applicants will identify the intended audience for all types of training.</p>	<p>Applicants will indicate the estimated number of implementations for each training.</p>

**Performance Item**

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**Type of Training and Brief Description**

List the **type of training** and provide the **name** and a **brief description** that includes the content to be covered. Also identify the topic area(s), method(s) of delivery, intended audience, and, if applicable, the estimated number of implementations.

<b>Topic Areas</b>	<b>Method of Delivery</b>	<b>Intended Audience</b>	<b>Estimated Number of Implementations</b>

**Type of Training and Brief Description**

List the type of training and provide the name and a brief description that includes the content to be covered. Also identify the topic area(s), method(s) of delivery, intended audience, and, if applicable, the estimated number of implementations.

<b>Topic Areas</b>	<b>Method of Delivery</b>	<b>Intended Audience</b>	<b>Estimated Number of Implementations</b>

List the type of training and provide the name and a brief description that includes the content to be covered. Also identify the topic area(s), method(s) of delivery, intended audience, and, if applicable, the estimated number of implementations.

<b>Topic Areas</b>	<b>Method of Delivery</b>	<b>Intended Audience</b>	<b>Estimated Number of Implementations</b>

**Performance Item**

**Service Delivery - Specific assistance delivered by a project that contributes to the welfare or efficacy of recipients (i.e., individuals or organizations).**

**Type of Service and Brief Description**

Applicants will select a **type of service** (listed below) and provide the **name** and a **brief description** that includes information about the nature of the service to be delivered. Applicants will also identify the topic area(s), targeted participants, and estimated number of implementations.

- **Consultation, Support, Assistance** (this includes the following former performance items – Provide a Defined Program, Referrals for Other Services, Technical Assistance, Tuition Support at Institutions of Higher Education, and Coaching/Mentoring)
- **Screening, Evaluation, and Assessment** (this includes the following former performance items – Conduct Developmental Screenings and Conduct Student Evaluation/Assessment)
- **State, Regional, or Local Activities (Facilitation or Participation)** (this includes the following former performance items – Facilitate Interagency Collaboration and Facilitate Statewide Leadership Activities)

**Topic Areas**

Applicants will select one or more of the following topic areas that are relevant to the type of service.

- Accessible Instructional Materials
- Assessment
- Assistive Technology
- Behavior/Classroom Management
- Child Development
- Child Find
- Curriculum
- Diversity/Disability Awareness
- ESE Policy/Procedures
- Instructional Technology
- Instructional /Teaching Strategies
- Parent/Family Support
- Personnel Preparation
- Secondary Transition
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- Transition IEP

**Targeted Participants**

Applicants will identify the targeted participants for service delivery.

**Estimated Number of Implementations**

Applicants will indicate the estimated number of implementations for each service.

**Performance Item**

**Service Delivery - Specific assistance delivered by a project that contributes to the welfare or efficacy of recipients (i.e., individuals or organizations).**

**Type of Service and Brief Description**

List the **type of service** and provide the **name** and a **brief description** that includes information about the nature of the service to be delivered. Also, identify the topic area(s), targeted participants, and the estimated number of implementations.

<b>Topic Areas</b>	<b>Targeted Participants</b>	<b>Estimated Number of Implementations</b>

**Type of Service and Brief Description**

List the type of service and provide the name and a brief description that includes information about the nature of the service to be delivered. Also, identify the topic area(s), targeted participants, and the estimated number of implementations.

<b>Topic Areas</b>	<b>Targeted Participants</b>	<b>Estimated Number of Implementations</b>

**Type of Service and Brief Description**

List the type of service and provide the name and a brief description that includes information about the nature of the service to be delivered. Also, identify the topic area(s), targeted participants, and the estimated number of implementations.

<b>Topic Areas</b>	<b>Targeted Participants</b>	<b>Estimated Number of Implementations</b>