

The mission of the Washington County School District is to empower all students to become well educated, productive citizens by providing appropriate, high quality, and rigorous educational programs in a safe learning environment.

REGULAR MEETING
of the
WASHINGTON COUNTY SCHOOL BOARD
October 13, 2008, 5:30 p.m.
Board Room - Administration Building
Chipley, Florida

MINUTES

The Washington County School Board met in Regular Session at the designated time and place. Mr. Vann Brock, Mr. Wayne Saunders, Mr. John Hawkins, Mr. Terry Ellis, Ms. Susan Roberts, Superintendent Stevenson and Mr. Gerald Holley, School Board Attorney were present.

I. CALL TO ORDER/ADOPTION OF THE AGENDA: Chairman Brock opened the meeting and welcomed all guests. The *amended* agenda was unanimously approved on a motion made by Wayne Saunders and seconded by John Hawkins.

| | | |
|---------------|-------------------------|---|
| ADD | ITEM V.A.14. | Transportation Policy and SAC Policy |
| DELETE | ITEM VIII.J.1.b. | Julia Morales Out-of-Field (Alternative School) |
| DELETE | ITEM VIII.J.1.c. | Troy Peoples, Out-of-Field (Alternative School) |
| ADD | ITEM VIII.A.4. | Minda Grantham, ESE Paraprofessional (CHS) |
| ADD | ITEM VIII.L.4. | Employment Status for Mary Beth Varn – Vernon Bus Driver |
| ADD | ITEM VIII.M.3. | Additional Pay for Bill Lee |
| ADD | ITEM VIII.M.4. | Recommendation for Interim Principal at Vernon High School – Ms. Ruth McCray |
| DELETE | ITEM VIII.N.1. | Recommendation for Resource Clerk Position, Maggie Maddox – One Stop Center |

II. PRESENTATIONS:

1. Food Service – Jim Boylan, Food Service Director, from Chartwells gave a brief update. School started on a good note. October there are some new programs introduced:

- USDA with be working with the Department of Defense providing opportunities for the National School Program and School Districts.
- After fall break a program called “FAVORS” – Fresh Fruits and Vegetables will be implemented. An \$8,000.00 grant will be used specifically for fresh produce. The funds should get us through the holidays at which time we will be able to evaluate whether this is a good program for us (i.e., delivery time efficient, produce of good quality, etc.)
- Program called “Spotlight on Safety” which each program, every food service department, every kitchen in the district will be reviewed comprehensively for safety.

In November the following programs will be in place:

- A+ Breakfast promotion – This is geared to inform parents of the nutritional breakfasts available at the schools.

In December the following will be happening

- Florida Department of Education will be visiting Washington County for a program audit. It is our 5-year review. The actual auditors will arrive in late January early February and will be auditing for December. It is based upon the claims submitted (last claim file to be reviewed)
 - An advantage we have is the computerized point-of-sale system that we have at each school which helps identify which child ate and their eligibility. We would like to add a photograph of the student to the system which would provide another check and balance to the system.
 - Another advantage we have are production records (it shows proof of what we were serving to what we said we are serving, and did it actually meet the dietary guidelines). This record will be audited for the month of December.
- The corporate dietician will be coming to Washington County in December to ensure there are not any other issues that we may have that have not been taken care of.

2. **IBC Model Plan** – Gerry Chalker discussed the following: Washington County School Board as a member of the PAEC Risk Management Consortium entered into a contract with TSA Consulting Group to provide 403(b) plan compliance administration services. The new 403(b) regulations have required us to adapt to the IRS compliance in the 403(b) market. Employers, participants, and vendors alike have been affected. The new IRS regulations take effect January 1, 2009. Contributions can be made only to companies that have been authorized by the school board and that meet the new IRS requirements.

III. **CITIZENS REQUEST:**

The Washington County School Board welcomes you to this meeting. This is time set aside for the Citizens of Washington County to address the School Board. This is not a question and answer period; it is not a political forum; nor is it a time for personal accusations and derogatory remarks to or about school personnel. If you would like to address the School Board please come to the podium, speak into the microphone, state your name and address for the record, and limit your comments to not more than five (5) minutes. Your participation is welcomed and appreciated.

Debra Metz-Andrews addressed the board. She was speaking on behalf of herself, as a school bus driver, and others they are experiencing problems with roads in the county that are not being trimmed which makes it difficult for the buses in making their runs.

They have addressed it with the county and the issues are still there. The buses are being excessively scratched. Overgrowth is a big problem and something needs to be done.

Mr. Lee, Director of Transportation, said he would address the problem with the county.

IV. FACILITIES:

- 1. STOA Update – Mr. Bill Amspacher, gave a brief update.** Things are going well and the project is being completed ahead of schedule. Contractor has been great as far as response time. Presently we have approved two (2) change orders, both were credits. Mr. Taylor, Director of Facilities, requested that STOA took at two more items: (1) lightening protection for the entire new facility, proposals were presented and the amount for this addition would be \$70,310.07 and (2) reroute the electrical hub for communication for the entire facility working it more into the new area rather than relying on the old building, for this addition it would be \$38,517.62; the engineers looked at this price and indicated that it was in line with his estimate.

If the board approved these, the contract price would be \$6,283,639.89, which is \$60,000.00 higher than the original bid.

A consensus of the Board was given to go ahead with the two (2) additional change orders.

- 2. CHS Athletic/Weight Room Update – DAG gave a brief update. Building permit will be issued tomorrow.**

V. CONSENT ITEMS:

A. Contracts/Proposals/Projects/Agreements/Procedures/Fees/Permission to Bid:

- 1. Approval to Pay Monthly Bills; Approval of the Financial Report and Budget Amendments** – Board approval was requested.
- 2. Approval of Board Minutes (6): Workshop: 8-28-08; Final Budget Hearing: 9-15-08; Regular Meeting: 9-15-08; Executive Session: 9-15-08; Workshop: 9-24-08; Special Meeting: 9-24-08** – Board approval was requested.
- 3. Increase in Fees for GED Testing and Student Transcripts** – Mr. Tommy Smith, WHTC Director, requested Board approval. The entire battery of 5 tests will increase from \$50.00 to \$70.00. For students who have passed the GED practice test given at WHTC, the entire battery will increase from \$30.00 to \$50.00. Writing, Social Studies, Science, Reading, or Mathematics retests will increase from \$10.00 to \$14.00. These newly approved fees will be applied to any GED testing provided on or after October 16, 2008. Student transcript fees will increase from \$5.00 to \$6.00, also effective October 16, 2008.
- 4. Change of Mission Statement** – Mr. Tommy Smith, WHTC Director, requested Board approval.
- 5. Permission to Purchase Equipment** – Mr. Tommy Smith, WHTC Director, requested Board approval to purchase the following for the Architectural Drafting Program from 2008-2009 Perkins Rural and Sparsely Populated Grant funds:
 - a. Zprinter 450 3D Printer - \$34,900.00
 - b. Consumable Color Starter Kit - \$2,770.00
 - c. Installation & On-site Training (1 day) - \$1,500.00
 - d. Leap Program Materials - \$4,830.00The equipment and services are provided by the EMS – Engineering & Mfg Services, Inc., which the sole provider for this equipment.
- 6. Renewal of Tri-County Home Builders Association Membership** – Mr. Tommy Smith, WHTC Director, requested Board approval. Annual dues are \$325.00.
- 7. Approval of Budget Amendment with Florida's Great Northwest** – Mr. Tommy Smith, WHTC Director, requested Board approval to amend the per trainee amount to \$789 for 2007-08 and \$832 for 2008-09. The total maximum contact will remain the same \$138,877.

8. **Approval of 2008-2009 School Improvement Plans (CHS, RMS, KMS, VHS, VMS, VES, WHTC, Dozier I & II, and Okeechobee)** – Ms. Gail Riley, Director of Curriculum and Instruction, requested Board approval.
9. **Approval of 2008-2009 District Improvement Assistance and Intervention Plan** – Ms. Gail Riley, Director of Curriculum and Instruction, requested Board approval.
10. **Approval of 2008-2009 School Advisory Council (CHS, RMS, KMS, VHS, VMS, VES, WHTC, Dozier I & II, and Okeechobee)** – Ms. Gail Riley, Director of Curriculum and Instruction, requested Board approval.
11. **Approval of After School FCAT Camp at KMS** – Mr. Jerry Register, KMS Principal, requested Board approval. Camp will begin October 28, 2008 through December 18, 2008. Students will attend Tuesday and Thursday from 2:30 – 4:30 p.m. This program will be funded through SAI Intercession/After School Funds, Project #1937405.
12. **Approval of Xerox Copier Lease** – Kathy Cadwell, VES Principal, requested Board approval.
13. **Approval of Substitutes/Volunteers** – Ms. Jayne Peel, Deputy Superintendent, requested Board approval of the following individuals:

| <u>Substitute Teachers</u> | <u>Substitute Bus Drivers</u> | <u>Substitute Bus Monitors</u> | <u>Volunteers</u> |
|----------------------------|-------------------------------|--------------------------------|-------------------------|
| Juanita Finney | James Walsingham | James Walsingham | Madalne Culpepper (KMS) |
| Frances Kelly | Harold Branham | | Candice Hodges (VES) |
| Nancy Lybrand | | | Nancy Holley (KMS) |
| Phillip Vosbrink | | | Carolyn Saunders (CHS) |
| Herbert Wiggins | | | |
| Kristin Wilder | | | |

14. **Permission to Advertise a Public Hearing to Revise and Adopt Board Policies/Procedures, Student Progression Plan, and Code of Student Conduct** - Ms. Jayne Peel, Deputy Superintendent, requested Board approval. Public Hearing will be advertised for November 18th prior to the re-organizational meeting. This gives 28-days notice to the public, which is required by law. Ms. Peel also asked that in addition to the policies /procedures listed in the Board packet Board approval be given for Transportation policies and SAC Policies previously outlined during the workshop.
15. **School Improvement Initiative Grant Summary** – Dr. Bobbie Dawson, Director of Federal Programs, requested Board approval for the 2008-2009 School Improvement Initiative Grant for KMS and VES.
16. **Title II, Part D Budget Amendment** – Dr. Bobbie Dawson, Director of Federal Programs, requested Board approval. The amendment seeks to change the 6300 function of the reading coaches salaries and benefits for function 6400. The 6300 function was listed incorrectly on the original application. The amendment also seeks to add funding for Stipends for Professional Development Activities
- ~~17. **Recommendation of School Health Services Contract (Dr. Dawson)** DELETED~~
18. **Approval for High School Major Areas of Interest** – Ms. Gail Riley, Director of Curriculum and Instruction, requested Board approval for VES and CHS. Current eighth graders must choose MAI when they enroll for the ninth grade.
19. **Approval of District ESOL Plan** – Ms. Gail Riley, Director of Curriculum and Instruction, requested Board approval.
20. **Approval of District Media Plan** – Ms. Gail Riley, Director of Curriculum and Instruction, requested Board approval.
21. **Approval of District Group Health Insurance Rate** – Mr. Joe Taylor, Director of Facilities/Operations, requested Board approval. There are no changes in rates or benefits from the current Group Health insurance. Family and retiree rates also remain unchanged and the plan will continue to be administered by Blue Cross and Blue Shield.

22. **Approval of Lease Agreement between Washington County School District and Love In Action** – Board approval was requested. The term of the lease is for 20 years beginning on August 11, 2008. The lessee will be leasing Building 56 at the Historic Chipley High School and will purchase and maintain comprehensive general liability insurance coverage with a limit of \$3,000,000.
23. **Approval of Agreement Between Washington County School District and the Board of County Commissioners for the Value Adjustment Board** – Board approval was requested.
24. **Approval of Small District Council Dues for the Current Year** – Dues are in the amount of \$250.00. The dues cover the breakfasts that are held twice a year at the joint conferences at the Grand Hyatt Tampa Bay and other meetings as requested.
25. **Approval of Contract between Washington County School District and Robin Pemberton, Parent Liaison** – Ms. Beth Taylor, Director of ESE and Student Services, requested Board approval.
26. **Approval of Contract between Washington County School District and Jim McClusker, Behavior Analyst** – Ms. Beth Taylor, Director of ESE and Student Services, requested Board approval.
27. **Approval of Contract with Bonnie Inkle, Alpha Omega Therapy Services, for Occupational Therapy** – Ms. Beth Taylor, Director of ESE and Student Services, requested Board approval.
28. **Approval of Disability Awareness Week Resolution** – Ms. Beth Taylor, Director of ESE and Student Services, requested Board approval. This resolution declares the first two weeks in October 2008 as “Disability History and Awareness Weeks.”

Mr. Stevenson, Superintendent, recommended Board approval of all Consent Items as presented.

It was unanimously approved by the Board on a motion made by Wayne Saunders and seconded by John Hawkins

VI. OTHER ACTION ITEMS:

A. Resolutions/Agreements/Etc:

1. **Independent Benefit Council (IBC) Model Plan** – Board approval was requested. The following six (6) vendors have notified TSA Consulting Group they could meet the IRS regulations:
 - **AIG Retirement (AIG/VALIC)**
 - **American Century Services, LLC**
 - **AXA-Equitable AXA/Equitable Insurance Company**
 - **Plan Member Services**
 - **Waddell & Reed, Inc.**
 - **ING (Added)**

Mr. Stevenson, Superintendent, recommended Board approval with the addition of ING Company.

It was unanimously approved by the Board on a motion made by Terry Ellis and seconded by Susan Roberts.

VII. PANHANDLE AREA EDUCATIONAL CONSORTIUM RECOMMENDATIONS:

A. PAEC PROJECTS/CONTRACTS/AGREEMENTS/PROPOSALS:

1. Project Amendments (Program or Budget)

- a. Title I – School Improvement Part A (budget) – This is to move funds into the capital outlay objects to purchase printers, computers, and peripherals for DOE staff to take with them into the field as they provide services to schools and districts
- b. Title X – Homeless Support (budget) – This extends the Homeless Grant through September 30, 2009 to continue services to Homeless students and families.

2. Contracts:

- a. Group Health Resolution (Calhoun and Washington counties)
- b. Escambia County School Board – Contract Amount: \$86,000.00 fixed rate; Inclusive Dates: July 1, 2008 through June 30, 2009
- c. University of South Florida – Amendment – Extending date of contract from September 30, 2008 to December 31, 2008. Amending dollar amount from \$136, 045 to \$188,235.27

d. Blue Cross/Blue Shield Exhibit B Administrative Services

- Effective Date: October 1, 2008
- Administrative fees during the term of Agreement
 - Blue Choice
 - \$48.41 per enrolled employee per month for 10/1/08 through 9/30/10
 - \$49.86 per enrolled employee per month for 10/1/10 through 9/30/11
 - Blue Options
 - \$42.23 per enrolled employee per month for 10/1/08 through 9/30/10
 - \$43.50 per enrolled employee per month for 10/1/10 through 9/30/11

Administrative fees after the termination of the Agreement: 19.6% of claims paid; the administrative fees referenced above are based on an expected enrollment of: 1090.

- e. Development Dimensions International, Inc. - Amount of Contract: \$4,657.50; Inclusive dates: September 26, 2008 through June 30, 2009
- f. Emerald Coast Evaluation & Training, Inc. – Amount of Contract: \$21,000; Inclusive dates: September 1, 2008 through June 30, 2009
- g. Langston Properties – Amendment – **Funding source amended.**
- h. Cindy Blackmon – Amount of contract: \$30.00 per hour for SES tutoring (two, one hour sessions, plus 30 minutes of planning per week). In addition, \$20.00 per student for the development of their SLP; Inclusive dates: October 14, 2008 through May 29, 2009
- j. Jalisa Brannon – Amount of Contract: \$30.00 per hour for SES tutoring (two, one hour sessions, plus 30 minutes of planning per week). In addition, \$20.00 per student for the development of their SLP; Inclusive dates: October 14, 2008 through May 29, 2009
- k. Regina Capps – Amount of Contract: \$30.00 per hour for SES tutoring (two, one hour sessions, plus 30 minutes of planning per week). In addition, \$20.00 per student for the development of their SLP; Inclusive dates: October 14, 2008 through May 29, 2009
- l. Deborah Goolesby – Amount of Contract: \$30.00 per hour for SES tutoring (two, one hour sessions, plus 30 minutes of planning per week). In addition, \$20.00 per student for the development of their SLP; Inclusive dates: October 14, 2008 through May 29, 2009

- m. Wendy Guilford – Amount of Contract: \$30.00 per hour for SES tutoring (two, one hour sessions, plus 30 minutes of planning per week). In addition, \$20.00 per student for the development of their SLP; Inclusive dates: October 14, 2008 through May 29, 2009
- n. Michelle Leitner – Amount of Contract: \$30.00 per hour for SES tutoring (two, one hour sessions, plus 30 minutes of planning per week). In addition, \$20.00 per student for the development of their SLP; Inclusive dates: October 14, 2008 through May 29, 2009
- o. Heather Lewis – Amount of Contract: \$30.00 per hour for SES tutoring (two, one hour sessions, plus 30 minutes of planning per week). In addition, \$20.00 per student for the development of their SLP; Inclusive dates: October 14, 2008 through May 29, 2009
- p. Teresa Macias - Amount of Contract: \$30.00 per hour for SES tutoring (two, one hour sessions, plus 30 minutes of planning per week). In addition, \$20.00 per student for the development of their SLP; Inclusive dates: October 14, 2008 through June 30, 2009
- q. Gene Milton – Amount of Contract: \$20,000.00 fixed rate; Inclusive dates: October 15, 2008 through December 31, 2008
- r. Ginger C. Williams – Amount of Contract \$30.00 per hour for SES tutoring (two, one hour sessions, plus 30 minutes of planning per week). In addition, \$20.00 per student for the development of their SLP; Inclusive dates: October 14, 2008 through May 29, 2009

B. HUMAN RESOURCES/PERSONNEL:

- 1. Establish Job Description "Copy Center Manager with Clearinghouse Duties" – This position will be placed on the PAEC Compensation Plan for 2008-2009 at Pay Grade 10 (\$27,298-\$39,898)
- 2. Recommendation for Systems Analyst II, Marcus Scott Johnson, effective 11/3/08 – pay grade 6 / performance level 15
- 3. Upgrade for Robert (Rusty) Holmes, effective 10/14/08 – from Consultant I to Consultant II, Pay Grade 5 / Performance Level 12
- 4. Upgrade for Patricia Morris, effective 10/14/08 – from Copy Center Manager to Copy Center Manager with Clearinghouse Duties; pay grade 10 / performance level 14, effective date October 14, 2008

C. PURCHASE ORDERS:

- 1. Dell - #72311 – \$6,188.00
- 2. Riverside Publishing Company - #72442 - \$40,080.00; #72443- \$1,000.00
- 3. The Research Foundation of STA (SUNY Escort) - #72481 - \$12,950.00; #72484 - \$25,000.00
- 4. PAEC - #72471 - \$75,000.00

Mr. Stevenson, Superintendent, recommended Board approval of PAEC's packet in its entirety as presented .

It was unanimously approved by the Board on a motion made by John Hawkins and seconded by Terry Ellis.

VIII. HUMAN RESOURCES FOR THE DISTRICT:

- A. Chipley High School:** Ms. Pat Dickson, Principal, requested Board approval
- 1. Approval for the Extension of Sharon Holloway's DROP through 2008-2009 School year**
 - 2. Approval for Jennifer Kincaid to teach Out-of-Field for One (1) Class Period - ESOL**
 - 3. Approval of Carol Schimpf to teach Out-of-Field for One (1) Class Period – ESOL**
 - 4. Approval of Minda Grantham, ESE Paraprofessional**

Mr. Stevenson, Superintendent, recommended Board approval of CHS' personnel items.

It was unanimously approved by the Board on a motion made by John Hawkins and seconded by Terry Ellis.

- B. Vernon High School: NONE**
- C. Vernon Middle School: NONE**
- D. Roulhac Middle School:** Mr. Mike Park, Principal, requested Board approval
- 1. Recommendation of Approval for the Transfer of ESE Paraprofessional Tiffany McKinnie from Chipley High School to Roulhac Middle School**
 - 2. Approval of Lajuana Malloy to teach Out-of-Field for One (1) Period – ESOL**

Mr. Stevenson, Superintendent, recommended Board approval of RMS' personnel items.

It was unanimously approved by the Board on a motion made by Terry Ellis and seconded by Wayne Saunders.

- E. Vernon Elementary School:** Ms. Kathy Cadwell, Principal, requested Board approval.
- 1. Transfer of Traci Harrison from VHS as Pre-K ESE Paraprofessional**
 - 2. Recommendation for Kindergarten Teacher – Ms. Rose Maloney, effective October 14, 2008**
 - 3. Recommendation of Chris Tyre for After School Program –** The Norris D. Langston Youth Foundation 21st Century Learning Grant will pay a portion of the employee's salary. The following rate of pay of \$13.00 per hour will be paid from SAI Intercession/After School Project #1937405 funds. Number hours will vary. The program for 1st – 4th grades students will begin on September 15, 2008.

Mr. Stevenson, Superintendent, recommended Board approval of VES' personnel items.

It was unanimously approved by the Board on a motion made by John Hawkins and seconded by Susan Roberts.

- F. Kate Smith Elementary School:** Mr. Jerry Register, Principal, requested Board approval.
- 1. Request Maternity Leave for Mallory Corbin, 4th Grade Teacher –** To begin approximately November 3, 2008 through December 17, 2008
 - 2. Approval of Personnel for After School FCAT Camp at KMS**
Teachers: Roberta Halfacre, Rodney Hubbs, Delilah Mynard, Renee Payne, Angie Richter

Paraprofessionals: Jeannie Lovett, Mary Ann Register, Suzanne Sims
These individuals will be paid their hourly rate of pay effective October 28, 2008 through December 18, 2008

3. **Approval of Dani Miner, Paraprofessional/Substitute Teacher to Instruct 2nd Grade Class**

Mr. Stevenson, Superintendent, recommended Board approval of KMS' personnel items.

It was unanimously approved by the Board on a motion made by Terry Ellis and seconded by Wayne Saunders.

Susan Roberts questioned Item #F.3., the purpose? Ms. Jayne Peel indicated the position is currently advertised and the principal will be interviewing. This board item was placed on the agenda mainly for awareness purposes. Ms. Miner has passed all of her college courses and ready to graduate.

G. Washington-Holmes Technical Center: Mr. Tommy Smith, Director, requested Board approval

1. **Part-Time Employment Recommendation of Gregory Barton – EMT Instructor – effective September 16, 2008**
2. **Part-Time Employment Recommendation of Seamus O'Neill – EMT Instructor – effective September 16, 2008**
3. **Part-Time Employment Recommendation of Randy Truette – EMT Instructor – effective September 16, 2008**
4. **Part-Time Employment Recommendation of Naomi Bouton – Work Study – effective October 14, 2008; less than 20-hours a week**
5. **Part-Time Employment Recommendation of Thomas Sheldon – Work Study – effective October 14, 2008; less than 20-hours a week**

Mr. Stevenson, Superintendent, recommended Board approval of WHTC's personnel items.

It was unanimously approved by the Board on a motion made by Terry Ellis and seconded by Wayne Saunders.

- H. **Dozier I & II: NONE**
- I. **Okeechobee: NONE**

J. Washington Alternative School: Ms. Julia Manners-Morales, Principal, requested Board approval

1. **Recommend Approval of Out-of-Field Status for 2008-2009 School Year**
 - a. **Samuel Cox: Team Sports 1, Team 2**
 - b. ~~**Julia Manners: Morales: English 3, Liberal Arts Math**~~ **DELETE**
 - c. ~~**Troy Peoples: English 2, Physical Fitness, US History, World Cultures, Civics, World History**~~ **DELETE**

Mr. Stevenson, Superintendent, recommended Board approval of WAS' personnel item.

It was unanimously approved by the Board on a motion made by John Hawkins and seconded by Wayne Saunders.

K. Maintenance: NONE

L. Transportation: Mr. Bill Lee, Director, requested Board approval

- 1. Leave of absence Request from Marsha Ann Worley – Chipley Bus Driver-** Leave of absence will be from September 29, 2008 through October 10, 2008
- 2. Employment of Jonathan McKinney, Full-Time Bus Monitor** – effective date: October 16, 2008
- 3. Employment of Reagan Morris, Full-Time Bus Monitor** – effective date: October 16, 2008
- 4. ~~Employment Status for Mary Beth Varn – Vernon Bus Driver~~ – DELETED**

Mr. Stevenson, Superintendent, recommended Board approval of Transportation's personnel items.

It was unanimously approved by the Board on a motion made by Wayne Saunders and seconded by Terry Ellis.

M. District:

- 1. Recommendation for OPS, Judy Carter** - Ms. Carter will be completing the 2007-2008 Property Inventory for the District. Effective September 29, 2008
- 2. Resignation of Reba Hagan, Paraprofessional ESE, effective October 8, 2008**
- 3. Approval of Additional Pay for Bill Lee** – Supplement for the remainder of this fiscal year. The amount of the supplement will be \$2,000.00. This is for the extra job of monitoring the activities of the school food service management company as well as perform all the reporting requirements to School Food & Nutrition at the Department of Education
- 4. Recommendation for Interim Principal at Vernon High School – Ms. Ruth McCrary**

Mr. Stevenson, Superintendent, recommended Board approval of Districts's personnel items.

It was unanimously approved by the Board on a motion made by Terry Ellis and seconded by John Hawkins.

N. One Stop Center:

- 1. ~~Recommendation for Resource Clerk Position, Maggie Maddox~~ DELETE**

IX. INFORMATIONAL ITEMS: NONE

X. TIME RESERVED/SUPERINTENDENT: NONE

- 1. November Board Meetings:** Mr. Stevenson reminded everyone of the November 10th Regular Board Meeting and the Re-organizational Meeting

XI. TIME RESERVED/BOARD MEMBERS: NONE

XII. ADJOURN: With no further business to discuss the meeting was adjourned.

Vann Brock, Chairman

Wayne Saunders, Vice-Chairman

John W. Hawkins

Terry Ellis

Susan G. Roberts

Superintendent/Secretary