

The mission of the Washington County School District is to empower all students to become well educated, productive citizens by providing appropriate, high quality, and rigorous educational programs in a safe learning environment.

**SPECIAL MEETING
of the
WASHINGTON COUNTY SCHOOL BOARD
September 24, 2008 - 11:15 a.m.
Board Room - Administration Building
Chipley, Florida**

MINUTES

The Washington County School Board met in a Special Session at the designated time and place. Mr. Vann Brock, Ms. Susan Roberts, Mr. Terry Ellis, Mr. Wayne Saunders, Mr. John Hawkins, and Ms. Jayne Peel, Deputy Superintendent, were present. Mr. Calvin Stevenson, Superintendent, and Gerald Holley, School Board Attorney, were unable to attend.

Note: Ms. Jayne Peel, Deputy Superintendent, performed the official duties of the Superintendent during the Special Board Meeting. Mr. Stevenson was absent due to another commitment.

I. CALL TO ORDER/ADOPTION OF THE AGENDA: Mr. Brock, Chairman, called the Special Meeting to order. The amended agenda was unanimously approved by the Board on a motion made by John Hawkins and seconded by Terry Ellis.

CHANGE ITEM III TO ITEM IV

ADD ITEM III.	Human Resource for the District
ADD ITEM III.A.	Chipley High School Personnel
ADD ITEM III.A.1.	Resignation of Judith Knapp, effective October 3, 2008
ADD ITEM III.B.	Dozier I & II
ADD ITEM III.B.1.	Employment Recommendation of Mr. Justin Ellis, History Teacher at Dozier I
ADD ITEM III.C.	Vernon Elementary School
ADD ITEM III.C.1.	Resignation of Vicki C. Lamb, Paraprofessional, effective September 17, 2008

II. CONSENT ITEMS:

A. Contracts/Proposals/Projects/Agreements/Procedures/Fees/Permission to Bid:

1. Exit Report from the Advanc-Ed SACS-CASI Quality Assurance Review Team for District Accreditation

The following SAC team members were present:

- **Dr. Thomas VanZoolan, Chairperson for the SACS Team**
- **Gary Kursch**
- **Dr. Robert Spellman**
- **Donna Glisson**
- **Dr. Jack Jenkins**

Dr. VanZoolan gave a brief summarization of the purpose of their visit.

They interviewed a total of 183 people

The following four (4) areas were reported:

- 1. Strengths**
 - a. Sense of Family**
 - b. Strong history of generations**
 - c. Superintendent's leadership – even the students knew him by name**
 - d. Improvement in the Central Office with the support functions in technology**
 - i. Transportation functions have changed dramatically in 10 years**
 - ii. Finance Department, the work they did 5-years ago compared to what they do now, more efficient. Have not spoken to a happier support staff group than what we have here and part of it was because of the support they gain from their technology use**
 - e. PAEC – Connecting PAEC with the teachers in a powerful way in pre-planning**
 - f. Willingness of to teachers to collaborate with one another**
 - g. Use of FCAT data to plan interventions**
 - h. Additional resources despite the budgetary crunches the district is experiencing**
- 2. Commendations**
 - a. The boardmanship is appreciated by everyone and it plays out in the school.**
 - b. Sound financial management**
 - c. Exemplary transportation management**
 - d. Visibility of board members and central office leadership**
- 3. Challenges**
 - a. Balance site based management and systematic process**
 - b. Current economic environment.**
 - c. Future Leadership attribution**
 - d. Communication among the schools is being to foster a little but it is a geographic challenge; trying to get people together in order to collaborate**
 - e. Increase input from families**
 - f. Inequity in facility quality**

4. Recommendations

- a. Articulate district wide expectations of standards**
- b. Develop specialized strategies in various content areas for group of underperforming students**
- c. Develop use of monitoring system through which high quality results are produced**
- d. Modify, implement, and evaluate the multi-year technology plan**
- e. Create and communicate a comprehensive profile that build a deeper understanding of multiple sources of data**

Next steps:

There will be a report sent in 30-days which will be sent to the Superintendent which will allow the district to get a little deeper into the recommendations given.

The team's recommendation: District Accreditation given to Washington County School District. This is granted for a 5-year term. In addition to the schools accredited now District Office will be as well.

III. HUMAN RESOURCES:

A. Chipley High School

- 1. Resignation of Judith Knapp, effective October 3, 2008.**

Ms. Jayne Peel, Deputy Superintendent, recommended approval of CHS' personnel item.

It was unanimously approved by the Board on a motion made by Wayne Saunders and seconded by Terry Ellis.

B. Dozier I and II

- 1. Employment recommendation of Mr. Justin Ellis, History teacher at Dozier I**

Mr. Terry Ellis requested to abstain from voting due to a conflict of interest.

Ms. Jayne Peel, Deputy Superintendent, recommended approval of Dozer I & II's personnel item.

The following vote was recorded: Vann Brock – Yea; Susan Roberts – Yea; Wayne Saunders – Yea; John Hawkins – Yea; Terry Ellis – Abstained. The vote carried.

C. Vernon Elementary School

- 1. Resignation of Vicki C. Lamb, Paraprofessional, effective September 17, 2008.**

Ms. Jayne Peel, Deputy Superintendent, recommended approval of VES' personnel item.

It was unanimously approved by the Board on a motion made by Wayne Saunders and seconded by Susan Roberts.

IV. ADJOURN: With no further business to discuss the meeting was adjourned.

Vann Brock, Chairman

Wayne Saunders, Vice-Chairman

John Hawkins

Terry Ellis

Susan G. Roberts

Superintendent/Secretary